

Terms of Reference for Steering Committee of Hsin-Kang Mahi Mahi Fishery Improvement Project

I. General Provisions

1. To develop and implement Hsin-Kang Mahi Mahi Fishery Improvement Project (hereinafter referred to as “FIP”), the Hsin-Kang Fishermen Association and the relevant stakeholders of Hsin-Kang Mahi Mahi Fishery agreed to establish the Steering Committee for Hsin-Kang Mahi Mahi FIP (hereinafter referred to as “Steering Committee”), with the objectives to reach consensus among stakeholders on the Mahi Mahi FIP and to promote sustainable operation of Hsin-Kang Mahi Mahi Fishery.
2. For the purpose of the Hsin-Kang Mahi Mahi FIP, the term “stakeholders” mean all the persons and organizations that may involve in the fishery, including government representatives, fishing industry, processors, exporters, relevant non-governmental organization, and the scientific community.

II. Composition of Steering Committee

3. Members of the Steering Committee shall include but not be limited to the follows:
 - (1) One representative from the Fisheries Agency of Taiwan;
 - (2) One representative from the Government of Taitung County;
 - (3) One representative from the Hsin-Kang Fishermen Association;
 - (4) One representative from the Jiabin ENT. CO., LTD(service wholesaler);
 - (5) One representative from the Ammon International Inc.(seafood exporter);
 - (6) One representative from the Hsien-Pin Frozen Foods CO., LTD (processing plant);
 - (7) Four to eight representatives from owners of fishing vessels or crafts participating in the Hsin-Kang Mahi Mahi FIP, who should be elected or appointed among themselves;
 - (8) Other organizations or individuals involved in the Hsin-Kang Mahi Mahi FIP and invited by the Steering Committee.
4. Members of the Steering Committee are position without remuneration, with the tenure of two years and are eligible for re-election. Representatives from authorities, fishermen association or companies who cannot continue to participate in the works of the Steering Committee, may be re-appointed by the authorities, fishermen association or companies, whose tenure shall terminate at the end of that term.

III. Meeting and Function of Steering Committee

5. Meeting of the Steering Committee may be held in accordance with actual need or resolution of the last meeting. Nevertheless, in principle, it should be held at least twice a year. If deemed necessary, upon the request of three or more members, the meeting shall be convened by the Hsin-Kang Fishermen Association.
6. During the meeting, one member should be appointed as the chair to facilitate the functioning of meeting. The decision of the Steering Committee should be made by consensus. The meeting should be open to all vessel owners or their representatives, whose vessels participating in the Hsin-Kang Mahi Mahi FIP.
7. The duty of the Steering Committee is to review the progress and discuss the future works of Hsin-Kang Mahi Mahi FIP. Any decision that involved the rights or obligations of owners of vessels participating in the Hsin-Kang Mahi Mahi FIP, including but not limited to the FIP working items and schedule, and financial report and cost sharing, shall be discussed by the Steering Committee and submitted to the Vessel Owner Assembly for final decision, or agreed by more than half of vessel owners in written.
8. During the meeting of Steering Committee, the Chair shall appoint a rapporteur to draft the meeting minute, which shall be circulated to all members of Steering Committee. All the working documents and meeting minutes shall be kept by designated person of the Hsin-Kang Fishermen Association, to be looked into by all the owners of vessels participating in the Hsin-Kang Mahi Mahi FIP.

IV. Finance Working Group

9. To manage the budget and expense of the Hsin-Kang Mahi Mahi FIP, the relevant fund collected should be deposited in a specific account for the Hsin-Kang Mahi Mahi FIP. The fund in the specific account can only be appropriated with the approval of Finance Working Group, which is established separately from the Steering Committee.
10. Members of the Finance Working Group shall be elected or appointed among the members of the Steering Committee. Among which, the representative from the Hsin-Kang Fishermen Association shall be the fixed member of the Working Group. In addition, three members will be appointed among the representatives from owners of fishing vessels or crafts participating in the Hsin-Kang Mahi Mahi FIP by themselves.
11. The Finance Working Group shall provide a summary report on the income and expenditure of the specific fund during the meeting of the Steering Committee and Vessel Owner Assembly.

V. Supplementary Provisions

12. Any issues not stipulated in these Terms of Reference, shall be subject to the relevant and applicable law and regulations.
13. These Terms of Reference will be adopted by the Vessel Owner Assembly composed by all owners of vessels participating in the Hsin-Kang Mahi Mahi FIP, or approved by more than half of owners of vessels participating in the Hsin-Kang Mahi Mahi FIP in written, and become effective immediately. These Terms of Reference shall be submitted to the authorities concerned for their perusal. The amendment of these Terms of Reference shall follow the same procedures.